



## Community of Partnerships™ (CoPart)

### **P A R T N E R   G U I D A N C E   D O C U M E N T**

Featured below is an example of some of the expertise we are looking for across our 4 key B2B sections. We are currently inviting applications from experienced\* independent sole traders and small business professionals living in Buckinghamshire and Kent. For more information about the whole concept of the CoPart go to our online sites shown at the bottom of the page. If you wish to join us then send an e-mail request to: [4XP@thepolexperience.com](mailto:4XP@thepolexperience.com).

*\* Our interpretation of experience includes having not only the expertise, knowledge and skills in a particular range of specialities, but also the ability to produce evidence of work ethic, quality standards and provision*

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#### **H u m a n   a n d   T e c h n o l o g i c a l**

Employment Law, Personnel admin, recruitment & selection, Employee relations, Workforce planning, Pay and Rewards systems, succession planning  
Training & Development, coaching, mentoring, eLearning, ALS, OD, Behaviour modification & Change management  
Occupational Health areas (eg. Chiropractic, Podiatry, Massage etc..)  
IT software development, information and document storage, IPR, data mining, CMS, data protection and confidentiality, website design and hosting

#### **C u s t o m e r   R e l a t i o n s h i p   M a n a g e m e n t**

Marketing and Public Relations  
Complaints Management and Conflict resolution  
Conference and Event organisation  
Customer satisfaction/user surveys, direct marketing and sales audits  
Quality Assurance mechanisms and accreditation services

#### **F i n a n c i a l   a n d   B u s i n e s s   P l a n n i n g**

Financial Asset management  
Legal support  
Business Planning  
Operational Management, virtual PA and administration  
Corporate Governance, business ethics,  
Mergers and Acquisitions

#### **E n v i r o n m e n t a l   a n d   F a c i l i t i e s**

Office space management and design  
Business cleaning services  
Business catering services  
Health and Safety  
Corporate Social Responsibility, sustainable development

Web: [www.4XP.co.uk](http://www.4XP.co.uk)  
Blog: <http://4XP.blogspot.com>